

MINUTES OF THE LONG BRANCH HOUSING AUTHORITY REGULAR MEETING OF THE BOARD OF COMMISSIONERS HELD MAY 22, 2018

The Meeting Convened at 5:00 PM with the following persons present:

Donald Covin, Chairman
Carl Jennings, Vice-Chairman
Yvonne Russell-Mann, Commissioner
Dorthia Johnson, Commissioner
Maritza Berrios, Commissioner
Michael Winnick, Commissioner
Andres Mejer, Commissioner

Also Present: Kevin Kennedy, Esq., Legal Counsel

Staff Present: Sophia Loren Banks, Executive Administrative Assistant
Cindy Toy, Comptroller
Danny Marino, Maintenance Supervisor
Dorothy Amedu, Community Supportive Services Administrator
Lisa Normandia, Assistant Director of Management
Deirdre Amato, Housing Choice Voucher Technician
Tiffany Morales, Site Manager Garfield Court & Seaview Manor
Terry Mason, Office Assistant
Nichell Hicks-Benyard, HCV Inspector

The Chairman announced that all cell phones be turned off or put on vibrate for the meeting.

BOARD ANNOUNCEMENT: (READ BY KEVIN KENNEDY, LEGAL COUNSEL)

In accordance with the Local Public Meetings Act of 1975 and as amended, advanced notice of the meeting including the agenda, was sent to the Local Newspapers, delivered to the City Clerk's Office, posted on the Long Branch Housing Authority Web Site, and posted at all Long Branch Housing Authority Offices at least (48 hours prior to the convening of the meeting.

THE CHAIRMAN COVIN LED THE SALUTE TO THE FLAG.

Gloria J Wright, Executive Director opened the meeting with Roll Call. Commissioners present and absent are listed above.

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF APRIL 16, 2018

Commissioner Johnson made a motion to approve and accept the minutes of April 16, 2018 as presented, seconded by Vice-Chairman Jennings.

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Chairman Covin.

Opposed, None.

Absent, None

Abstain, Commissioners Winnick

Motion Carried.

ADOPTION OF THE EXECUTIVE SESSION MINUTES OF THE REGULAR MEETING OF April 16, 2018

Commissioner Johnson made a motion to approve and accept the minutes of April 16, 2018 as presented, seconded by Vice-Chairman Jennings.

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Chairman Covin.

Opposed, None.

Absent, None

Abstain, Commissioners Winnick

Motion Carried

ADOPTION OF THE MINUTES OF THE SPECIAL MEETING OF APRIL 23, 2018

Vice-Chairman Jennings made a motion to approve and accept the Special Meeting minutes of April 23, 2018 as presented, seconded by Commissioner Russell-Mann.

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Chairman Covin.

Opposed, None.

Absent, None

Abstain, Commissioners Winnick

Motion Carried

ADOPTION OF THE EXECUTIVE SESSION MINUTES OF THE SPECIAL MEETING OF APRIL 23, 2018 – TABLED

MINUTES WILL BE PRESENTED TO THE BOARD PRIOR NEXT BOARD MEETING BY COUNSEL

Resolution 05-01-2018 – Resolution approving the expenditures for the month of April 2018 including Section 8 Expenditures

Commissioners Russell-Mann stated that finance committee has reviewed the List of bills with the Finance Department and that all questions have been satisfied.

Commissioner Russell-Mann made a motion to accept and approve Resolution 05-01-2018 the List of Bills in the amount of \$2,149,728.02, seconded by Commissioner Johnson

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Chairman Covin.

Opposed, None.

Absent, None

Abstain, Commissioners Winnick

Motion Carried

Public Comment was called for on this Resolution and this Resolution only, with no response.

Resolution 05-02-2018 – Resolution Budget Amendment Prior to Adoption to Amend the 2018/2019 Approved Budget for the Long Branch Housing Authority - Department of Community Affairs (DCA) – Division of Local Government Services Re-Submission

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Chairman Covin.

Opposed, None.

Absent, None

Abstain, Commissioners Winnick

Motion Carried

Commissioner Mejer stated that the resolution was approved at the last meeting so why are we approving it a second time; what is the difference from last month's resolutions? Sophia Banks, Executive Administrative Assistant explained that the Board is approving the amendment to the 2018/2019 Approved Budget for resubmission to DCA; modifications were needed per DCA therefore any changes must be approved by the Board even though the Board approved the budget last board meeting.

Public Comment was called for on this Resolution and this Resolution only, with no response.

Resolution 05-03-2018 – Resolution Approving the Adopted Budget for 2018/2019 - Department of Community Affairs (DCA) – Division of Local Government Services Re-Submission

Vice-Chairman Jennings made a motion to accept and approve Resolution 05-03-2018, seconded by Commissioner Johnson

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Chairman Covin.

Opposed, None.

Absent, None

Abstain, Commissioners Winnick

Motion Carried

Public Comment was called for on this Resolution and this Resolution only, with no response.

Resolution 05-04-2018 – Resolution Establishing an Additional Check Signer for All Long Branch Housing Authority Accounts

Chairman Covin made a motion to accept and approve Resolution 05-02-2018, seconded by Commissioner Russell-Mann

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Chairman Covin.

Opposed, None.

Absent, None

Abstain, Commissioners Winnick

Motion Carried

Public Comment was called for on this Resolution and this Resolution only, with no response.

Memorialize Resolution 04-10-2018 Authorizing a Six-Month Extension of an Inter-Local Agreement with the Asbury Park Housing Authority

TABLED TO BE DISCUSSED IN EXECUTIVE SESSION

MOTIONS:

To purchase an ad for the Long Branch High School Varsity & Middle School Wrestling Team “State Championship” Program \$150.00 Cover Ad

Vice-Chairman Jennings made a motion to accept and approve motion to purchase as the Long Branch High School Varsity & Middle School Wrestling Team “State Championship” Program, seconded by Commissioner Berrios

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Winnick

Opposed, None.

Absent, None

Abstain, Chairman Covin

Motion Carried

To sponsor the Long Branch High School Varsity & Middle School Wrestling Team Golf Outing – Hole Sponsorship at \$150.00

Commissioner Mejer made a motion to accept and approve motion to sponsor the Long Branch High School Varsity & Middle School Wrestling Team Golf Outing – Hole Sponsorship at \$150.00, seconded by Commissioner Russell-Mann

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer and Winnick

Opposed, None.

Absent, None

Abstain, Chairman Covin

Motion Carried

COMMISSIONERS COMMENTS AND CONCERNS:

No comments from the commissioners.

PUBLIC PARTICIPATION:

Commissioner Mejer made a motion to open Public Participation, seconded by Vice-Chairman Jennings

All in Favor, All Ayes

None Opposed

Motion Carried

The Chairman stated that the Meeting is now open for Public Participation, anyone who would like to address the Board of Commissioners, please stand and state your name and address and limit your discussion to (3) minutes.

David A Brown, Norwood Avenue, Long Branch stated that he has attended the last few board meetings for which the Executive Director has not reported on the status of the Agency. The Agenda states that there is Executive Director's report yet there is no reading of a report by the Executive Director. The last few meetings have gone into Executive Session and by the time the board has come out of the session, there is no public left to go over the report. Not presenting the Executive Directors report appears as the Agency may have something to hide. All I am stating is that the public should now what is going via the Executive Director's report.

Chairman Covin addressed Mr. Brown by first thanking him for his participation and addressed the Executive Director to possible change the Agenda format so that Executive Director's report is addressed before the business of the Board. Unfortunately, the Board has had to conduct Executive Session in the board meetings to address personnel matters such as the hiring of an Executive Director. He assured Mr. Brown that the Executive Director's report will be stated at the board meetings going forward.

Commissioner Mejer made a motion to close Public Participation, seconded by Vice-Chairman Jennings

Roll Call Taken:

All in Favor, All Ayes
None Opposed
Motion Carried

EXECUTIVE SESSION:

At 5:16 PM Legal Counsel Kevin Kennedy requested a motion to go into Executive Session for the purpose of discussing personnel matters, Inter-Local Agreement, Employee Investigation Matter with Mr. Gibson, potential litigation for with the Asbury Park Housing Authority and other matters allowed.

Commissioner Mejer made a motion to open Executive Session, seconded by Commissioner Berrios

Roll Call Taken:

All in Favor, All Ayes
None Opposed
Motion Carried

Commissioner Winnick made a motion to close Executive Session, seconded by Commissioner Berrios

Roll Call Taken:

All in Favor, All Ayes
None Opposed
Motion Carried

Back in Public Session at 6:45 PM

The following Motions were made during Executive Session regarding:

Resolution 05-04-2018 Resolution Officially Accepting the Resignation of Daniel Gibson effective June 04, 2018.

Commissioner Winnick made a motion to approve and accept Resolution 05-04-2018 second by Commissioner Berrios.

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer, Winnick and Chairman Covin

Opposed, None.
Absent, None
Abstain, None
Motion Carried

Motion to revoke Resolution 4-10-2018 authorizing a Six-Month Extension of an Inter-Local Service Agreement with the Asbury Park Housing Authority

Resolution 05-05-2018 authorizing a Three-Month Extension of the Inter-Local Service Agreement with the Asbury Park Housing Authority to effectuate a Transition Plan

Commissioner Winnick made to revoke Resolution 04-10-2018 and approve/accept Resolution 05-05-2018 authorizing a Three-Month Extension of the Inter-Local Service Agreement, second by Chairman Jennings.

Roll Call Vote Taken:

Ayes, Commissioners Jennings, Johnson, Russell-Mann, Berrios, Mejer, Winnick and Chairman Covin

Opposed, None.
Absent, None
Abstain, None

Motion Carried

**ANNUAL REORGANIZATION OF THE LONG BRANCH HOUSING
AUTHORITY BOARD OF COMMISSIONERS**

NOMINATIONS FOR CHAIRMAN:

Commissioner Winnick made a nomination for Commissioner Carl Jennings as Chairman, seconded by Commissioner Russell Mann.

No other nominations given at this time. `

Roll Call Vote Taken:

Ayes, Commissioners Russell-Mann, Winnick, Berrios, Covin, Johnson, and Mejer.

Opposed, None.
Absent, None
Abstention, None.

**Commissioner Carl Jennings accepts the position of Chairman for the year
2018-2019.**

Motion Carried.

Applause.

NOMINATIONS FOR VICE-CHAIRMAN:

Commissioner Covin made a nomination for Commissioner Dorthia Johnson as Vice-Chairman. Commissioner Dorthia Johnson declined the nomination of Vice-Chairman,

Chairman Jennings made a nomination for Commissioner Andres Mejer as Vice-Chairman, seconded by Commissioner Mejer.

No other nominations given at this time.

Roll Call Vote Taken:

Ayes, Commissioners Russell-Mann, Winnick, Berrios, Covin, Johnson, and Chairman Jennings.

Opposed, None.
Absent, None.
Abstention, None.

Commissioner Andres Mejer accepts the position of Vice-Chairman for the year 2018-2019.

Motion Carried.

Applause.

ADJOURNMENT:

There being no further matters of discussion for the Board of Commissioners Meeting of May 22, 2018, Chairman Jennings made a motion to adjourn the meeting, seconded by Commissioner Johnson

All in Favor, All Ayes.
Opposed, None.

Meeting Adjourned at 7:09 PM.

Gloria J Wright, Secretary

Date