

# HOUSING AUTHORITY OF THE CITY OF LONG BRANCH BOARD OF COMMISSIONERS MEETING

AGENDA  
TUESDAY, FEBRUARY 20, 2024  
5:00 P.M.

Garfield Court Administration Building  
2 Hope Lane  
Long Branch, NJ 07740

## I. OPENING

- Call to Order: Board Attorney
- Roll Call
- Flag Salute

## II. OLD BUSINESS

- Statement to the Public
- Approval of the Public Session Minutes for January 16, 2024, Board Meeting
- Other

## III. NEW BUSINESS

1. Executive Director's Report
2. **Resolution 02-01-2024** - Resolution approving the transaction, approving the list of bills for January 2024, authorizing an expenditure of funds, subject to appropriations, ratification of expenditures.
3. **Resolution 02-02-2024** - Resolution approving the transaction, approving training, travel, and accommodations for the month of March 2024, for members of the Board of Commissioners Long Branch Housing Authority and staff to attend conferences and training, authorizing an expenditure of funds, subject to appropriations.
4. **Resolution 02-03-2024** - Resolution approving the transaction, authorizing a write-off of Tenant Account Receivables (TARs) for LIHTC properties for Calendar Year (CY) ending December 31, 2023
5. **Resolution 02-04-2024** - Resolution authorizing the transaction, authorizing an option to renew a contract for a Landscaping Services for John R. Lewis Commons, authorizing an expenditure of funds in an amount not to exceed \$27,250.00 per year, subject to appropriations
6. **Resolution 02-05-2024** - Resolution authorizing the transaction, authorizing an option to renew contract for a Landscaping Services for Garfield Court and Presidential Estates, authorizing an expenditure of funds in an amount not to exceed \$63,000.00 per year, subject to appropriations

7. **Resolution 02-06-2024** - Resolution authorizing the transaction, approving the updated Personnel Policy Manual and Procedures.
8. **Resolution 02-07-2024** – Resolution authorizing the transaction, approving the updated Internal Control Policy.
9. **Resolution 02-08-2024** – Resolution authorizing the transaction, approving the updated Travel Policy
10. **Resolution 02-09-2024** - Resolution authorizing the transaction, approving the updated to the Parking Policy.
11. **Resolution 02-10-2024** – Resolution authorizing the transaction, approving the updated to the Conflicts-of-Interests Policy.
12. **Resolution 02-11-2024** – Resolution authorizing the transaction, approving the updated Procurement Policy.
13. **Resolution 02-12-2024** – Resolution approving the transaction, approving LBHA Section 3 Policy Procedures and Regulations Manual, ratifying all prior Section 3 procedures.
14. **Resolution 02-13-2024** – Resolution approving the transaction, amending the LBHA Criminal Trespass Barring Policy, amending resolution 09-08-2003.
15. **Resolution 02-14-2024** – Resolution authorizing a Closed Session of the Regular Meeting of the Board of Commissioners on February 20, 2024.
16. Other

**IV. COMMENTS FROM PUBLIC**

**V. CLOSED SESSION**

**VI. PUBLIC SESSION**

**VII. ADJOURNMENT**