

MINUTES OF THE LONG BRANCH HOUSING AUTHORITY REGULAR MEETING OF THE BOARD OF COMMISSIONERS HELD APRIL 20, 2020

Executive Director Wright issued a statement to the Board in advance of the meeting, upon advice of counsel, that stated, substantially:

Consistent with the Executive Order issued by NJ Governor Murphy and as suggested by the CDC, in light of COVID-19, the LBHA should not gather in groups of more than ten (10) for the board meeting scheduled for Monday, April 20, 2020. LBHA therefore established a conference call option for the meeting for three (3) of the board members to call into the meeting. The remaining four (4) members will attend in-person, so that the required statutory quorum is met. The in-person meeting will require the Commissioners (as well as counsel, the Executive Director and Executive Assistant) to be spaced at least 6' apart around the room. Although senior staff of the LBHA, are dismissed from attending this meeting, if members from the public should show up, arrangements will be made to space them at least six feet apart from any other person.

The Meeting Convened at 5:00 PM with the following persons present:

In-Person:

Carl Jennings, Chairman
Nekesha Marshall, Vice-Chairman
Donald Covin, Commissioner
Dorthia Johnson, Commissioner

On Phone/Call in Meeting:

Robert Vignolini, Commissioner
Anita Clavering, Commissioner.
Maritza Berrios, Commissioner

Staff Present: Gloria J. Wright, Executive Director
Sophia Loren Banks, Executive Administrative Assistant
Katherine Young, Accounts Payable
Kevin McCann

The Chairman Jennings announced that all cell phones be turned off or put on vibrate for the meeting.

CALL TO ORDER - BOARD ANNOUNCEMENT: (READ BY ATTORNEY JOSEPH MANFREDI)

In accordance with the Local Public Meetings Act of 1975 and as amended, advanced notice of the meeting including the agenda, was sent to the Local Newspapers, delivered to the City Clerk's Office, posted on the Long Branch Housing Authority Web Site, and posted at all Long Branch Housing Authority Offices at least (48 hours prior to the convening of the meeting).

CHAIRMAN JENNINGS LED THE SALUTE TO THE FLAG:

Gloria J Wright, Executive Director opened the meeting with Roll Call. Commissioners present and absent are listed above.

NO PUBLIC PRESENT AT MEETING

ADOPTION OF THE PUBLIC SESSION MINUTES OF THE REGULAR MEETING OF MARCH 23, 2020

Commissioner Johnson made a motion to approve and accept the minutes of the public session of the regular meeting held March 23, 2020, second by Commissioner Berrios.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Covin, Clavering, Vice-Chairman Marshall and Chairman Jennings.

Opposed, None.

Abstain, None

Absent, Commissioners Clavering, Berrios

Motion, Carried.

EXECUTIVE DIRECTORS REPORT:

Executive Director Wright provided the board with relevant activities and news for the month of March 2020. Executive Director Wright outlined and summarized the Executive Director's Report provided to the Board.

Resolution 04-01-2020 - Resolution approving the list of bills for March 2020, and authorizing the payment of bills

Vice-Chairman Marshall stated that finance committee has reviewed the List of bills with the Finance Department and that all questions have been satisfied. Vice-Chairman Marshall requested a motion to accept and approve Resolution 03-01-2020 the List of Bills in the amount of **\$1,104,411.71** Vice-Chairman Marshall motioned, seconded by Commissioner Covin.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Covin, Clavering, Berrios, Vice-Chairman Marshall and Chairman Jennings.

Opposed, None.

Abstain, None

Absent, None

Motion, Carried.

No public present

Chairman Jennings suggested the board skip to resolutions that do not require close session discussion.

Added Starter...Resolution 04-03-2020 – Resolution approving the transaction, amending Resolution 12-09-2019, amending a contract, ratifying past actions, authorizing an expenditure of funds in an amount not to exceed \$5,500, subject to appropriations

Commissioner Vignolini made a motion to approve and accept Resolution 04-03-2020 second by Commissioner Berrios.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Covin, Clavering, Berrios, Vice-Chairman Marshall and Chairman Jennings.

Opposed, None.

Abstain, None

Absent, None

Motion, Carried.

No public present

Added Starter...Resolution 04-04-2020 – Resolution approving the transaction, amending Resolution 12-10-2019, authorizing an expenditure of funds in an amount not to exceed \$10,000.00, subject to appropriations

Commissioner Johnson made a motion to approve and accept Resolution 04-04-2020 second by Commissioner Covin.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Covin, Clavering, Berrios, Vice-Chairman Marshall and Chairman Jennings.

Opposed, None.

Abstain, None

Absent, None

Motion, Carried.

No public present

Added Starter...Resolution 04-05-2020 Resolution approving the transaction, authorizing the implementation of certain HUD-approved waivers for the LBHA

Commissioner Covin made a motion to approve and accept Resolution 04-05-2020 second by Commissioner Johnson.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Covin, Clavering, Berrios, Vice-Chairman Marshall and Chairman Jennings.

Opposed, None.
Abstain, None
Absent, None
Motion, Carried.

No public present

In closed session at 5:18PM to discuss personnel matters.

Resolution 04-02-2020 – Resolution authorizing a Closed Session of the Regular Meeting of the Board of Commissioners on April 20, 2020

Commissioner Vignolini made a motion to approve and accept Resolution 04-02-2020 second by Commissioner Covin

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Covin, Clavering, Berrios, Vice-Chairman Marshall and Chairman Jennings.

Opposed, None.
Abstain, None
Absent, None
Motion, Carried.

No public present

Out of Closed Session – Time 5:36PM

Added Starter...Resolution 04-06-2020 Resolution approving the transaction amending the Executive Director's contract

