

MINUTES OF THE LONG BRANCH HOUSING AUTHORITY REGULAR MEETING OF THE BOARD OF COMMISSIONERS HELD AUGUST 17, 2020

Executive Director Wright issued a statement to the Board in advance of the meeting, upon advice of counsel, that stated, substantially:

Consistent with the Executive Order issued by NJ Governor Murphy and as suggested by the CDC, to reduce the spread of COVID-19, it is safer and, therefore, recommended that the LBHA Board meeting scheduled for August 17, 2020 have a conference call option.

LBHA therefore established a conference call option for the meeting for three (3) of the board members to call into the meeting. The remaining four (4) members will attend in-person, so that the required statutory quorum is met. The in-person meeting will require the Commissioners (as well as counsel, the Executive Director and Executive Assistant) to be spaced at least 6' apart around the room. Although senior staff of the LBHA, are dismissed from attending this meeting, if members from the public should show up, arrangements will be made to space them at least six feet apart from any other person.

The Meeting Convened at 5:00 PM with the following persons present:

In-Person:

Donald Covin, Chairman
Nekesha Marshall, Vice-Chairman
Dorthia Johnson, Commissioner

On Phone/Call in Meeting:

Robert Vignolini, Commissioner
Anita Clavering, Commissioner
Maritza Berrios, Commissioner
Carl Jennings, Commissioner

Staff Present: Gloria J. Wright, Executive Director
Sophia Loren Banks, Executive Administrative Assistant
Katherine Young, Accounts Payable
Kevin McCann, Finance Director

The Chairman Jennings announced that all cell phones be turned off or put on vibrate for the meeting.

CALL TO ORDER - BOARD ANNOUNCEMENT: (READ BY ATTORNEY JOSEPH MANFREDI)

In accordance with the Local Public Meetings Act of 1975 and as amended, advanced notice of the meeting including the agenda, was sent to the Local Newspapers, delivered to the City Clerk's

Office, posted on the Long Branch Housing Authority Web Site, and posted at all Long Branch Housing Authority Offices at least (48 hours prior to the convening of the meeting).

CHAIRMAN JENNINGS LED THE SALUTE TO THE FLAG

Gloria J Wright, Executive Director opened the meeting with Roll Call. Commissioners present and absent are listed above.

NO PUBLIC PRESENT AT MEETING

ADOPTION OF THE PUBLIC SESSION MINUTES OF THE REGULAR MEETING OF JULY 20, 2020

Commissioner Johnson made a motion to approve and accept the minutes of the public session of the regular meeting held July 20, 2020, second by Vice-Chairman Marshall.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Clavering, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None
Abstain, None
Absent, None
Motion, Carried

EXECUTIVE DIRECTORS REPORT:

Executive Director Wright provided the board with relevant activities and news for the month of July 2020. Executive Director Wright outlined and summarized the Executive Director's Report provided to the Board.

Resolution 08-01-2020 - Resolution approving the list of bills for July 2020, and authorizing the payment of bills

Vice-Chairman Marshall stated that finance committee has reviewed the List of bills with the Finance Department and that all questions have been satisfied. Vice-Chairman Marshall requested a motion to accept and approve Resolution 08-01-2020 the List of Bills in the amount of **\$1,177,117.10** Vice-Chairman Marshall motioned, seconded by Commissioner Johnson.

Ayes, Commissioners Johnson, Vignolini, Clavering, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None
Abstain, None
Absent, None

Motion, Carried
No public present

Resolution 08-02-2020 - Resolution approving the transaction, authorizing a contract for general legal services, authorizing an expenditure of funds in an amount not to exceed \$60,000.00

Commissioner Johnson made a motion to approve and accept Resolution 08-02-2020 second by Commissioner Vignolini.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Clavering, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None
Abstain, None
Absent, None
Motion, Carried

No public present

Resolution 08-03-2020 – Resolution authorizing a Closed Session of the Regular Meeting of the Board of Commissioners on August 17, 2020

Commissioner Clavering made a motion to approve and accept Resolution 08-03-2020 second by Commissioner Jennings.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Vignolini, Clavering, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None
Abstain, None
Absent, None
Motion, Carried

No public present

COMMISSIONERS COMMENTS AND CONCERNS:

No comments from the commissioners.

ADJOURNMENT:

There being no further matters of discussion for the Board of Commissioners Meeting of August 17, 2020 Commissioner Vignolini made a motion to adjourn the meeting, seconded by Commissioner Jennings

All in Favor, All Ayes

Opposed, None

Absent, None

Motion, Carried

MEETING ADJOURNED AT 5:17PM

Gloria J Wright, Secretary

Date