

MINUTES OF THE LONG BRANCH HOUSING AUTHORITY REGULAR MEETING OF THE BOARD OF COMMISSIONERS HELD DECEMBER 21, 2020

Consistent with the Executive Order issued by NJ Governor Murphy and as suggested by the CDC, to reduce the spread of COVID-19, it is safer and, therefore, recommended that the LBHA Board meeting scheduled for Monday, December 21, 2020 have a conference call option.

LBHA therefore established a conference call option for the meeting for three (3) of the board members to call into the meeting. The remaining four (4) members will attend in-person, so that the required statutory quorum is met. The in-person meeting will require the Commissioners (as well as counsel, the Executive Director and Executive Assistant) to be spaced at least 6' apart around the room. Although senior staff of the LBHA, are dismissed from attending this meeting, if members from the public should show up, arrangements will be made to space them at least six feet apart from any other person.

The Meeting Convened at 5:00 PM with the following persons present:

In-Person:

Donald Covin, Chairman
Nekesha Marshall, Vice-Chairman

On Phone/Call in Meeting:

Robert Vignolini, Commissioner, Participated on the conference at 5:06PM
Maritza Berrios, Commissioner
Carl Jennings, Commissioner

Absent:

Anita Clavering, Commissioner

Staff Present: Gloria J. Wright, Executive Director
Sophia Loren Banks, Executive Administrative Assistant
Kevin McCann, Finance Director

The Chairman Covin announced that all cell phones be turned off or put on vibrate for the meeting.

CALL TO ORDER - BOARD ANNOUNCEMENT: (READ BY ATTORNEY JOSEPH MANFREDI)

In accordance with the Local Public Meetings Act of 1975 and as amended, advanced notice of the meeting including the agenda, was sent to the Local Newspapers, delivered to the City Clerk's Office, posted on the Long Branch Housing Authority Web Site, and posted at all Long Branch Housing Authority Offices at least (48 hours prior to the convening of the meeting).

CHAIRMAN COVIN LED THE SALUTE TO THE FLAG

Gloria J Wright, Executive Director opened the meeting with Roll Call. Commissioners present and absent are listed above.

NO PUBLIC PRESENT AT MEETING

ADOPTION OF THE PUBLIC SESSION MINUTES OF THE REGULAR MEETING OF NOVEMBER 16, 2020

Vice-Chairman Marshall made a motion to approve and accept the minutes of the public session of the regular meeting held November 16, 2020, second by Commissioner Berrios.

Roll Call Vote Taken:

Ayes, Commissioners Vignolini, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None

Abstain, None

Absent, Commissioner Clavering

Motion, Carried

EXECUTIVE DIRECTORS REPORT:

Executive Director Wright provided the board with relevant activities and news for the month of November 2020. Executive Director Wright outlined and summarized the Executive Director's Report provided to the Board.

Resolution 12-01-2020 - Resolution approving the list of bills for November 2020, and authorizing the payment of bills

Vice-Chairman Marshall stated that finance committee has reviewed the List of bills with the Finance Department and that all questions have been satisfied. Vice-Chairman Marshall requested a motion to accept and approve Resolution 12-01-2020 the List of Bills in the amount of **\$1,396,220.21** Vice-Chairman Marshall motioned, seconded by Commissioner Berrios.

Roll Call Vote Taken:

Ayes, Commissioners Vignolini, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None

Abstain, None

Absent, Commissioner Clavering

Motion, Carried

Resolution 12-02-2020 - Resolution approving the transaction, and authorizing appointment of a Fund Commissioner for the Long Branch Housing Authority to the Joint Insurance Fund (JIF)

Commissioner Jennings made a motion to approve and accept Resolution 12-02-2020 second by Vice-Chairman Marshall.

Roll Call Vote Taken:

Ayes, Commissioners Vignolini, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None

Abstain, None

Absent, Commissioner Clavering

Motion, Carried

Resolution 12-03-2020 - Resolution authorizing the purchase of 15 tickets (\$10.00 per ticket) in the amount not to exceed \$150.00, to be paid from non-federal funds, for the Annual Rev. Martin Luther King, Jr. Guild Soul Food Dinner to be held at Second Baptist Church on Saturday, January 16, 2021

Commissioner Vignolini made a motion to approve and accept Resolution 12-03-2020 second by Vice-Chairman Marshall.

Roll Call Vote Taken:

Ayes, Commissioners Vignolini, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None

Abstain, None

Absent, Commissioner Clavering

Motion, Carried

Resolution 12-04-2020 - Resolution authorizing a Closed Session of the Regular Meeting of the Board of Commissioners on December 21, 2020

Vice-Chairman Marshall made a motion to approve and accept Resolution 12-04-2020 second by Commissioner Jennings.

Roll Call Vote Taken:

Ayes, Commissioners Vignolini, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None

Abstain, None

Absent, Commissioner Clavering
Motion, Carried

Resolution 12-05-2020 – Resolution approving the transaction, authorizing the submission of an application to HUD regarding a real estate swap

Commissioner Jennings made a motion to approve and accept Resolution 12-05-2020 second by Vice-Chairman Marshall.

Roll Call Vote Taken:

Ayes, Commissioners Vignolini, Berrios, Jennings, Vice-Chairman Marshall, and Chairman Covin.

Opposed, None

Abstain, None

Absent, Commissioner Clavering

Motion, Carried

COMMISSIONERS COMMENTS AND CONCERNS:

Be safe and Happy Holidays to all. Please wear a mask. Keep Commissioner Johnson’s families in your prayers. She will be missed.

ADJOURNMENT:

There being no further matters of discussion for the Board of Commissioners Meeting of December 21, 2020 Commissioner Jennings made a motion to adjourn the meeting, seconded by Commissioner Vignolini.

All in Favor, All Ayes

Opposed, None

Abstain, None

Absent, Commissioner Clavering

Motion, Carried

MEETING ADJOURNED AT 5:27PM

Gloria J Wright, Secretary

Date