MINUTES OF THE LONG BRANCH HOUSING AUTHORITY REGULAR MEETING OF THE BOARD OF COMMISSIONERS HELD NOVEMBER 19, 2018

The Meeting Convened at 5:00 PM with the following persons present:

Carl Jennings, Chairman
Dorthia Johnson, Commissioner
Maritza Berrios, Commissioner
Michael Winnick, Commissioner
Nekesha Marshall, Commissioner

Absent: Donald Covin, Commissioner
Andres Mejer, Vice-Chairman

Also Present: Kevin Kennedy, Esq., Legal Counsel

Staff Present: Gloria J. Wright, Executive Director
Sophia Loren Banks, Executive Administrative Assistant
Cindy Toy, Comptroller
Allison Toy, Quality Control Liaison
Danny Marino, Maintenance Supervisor
Dorothy Amedu, Community Supportive Services Administrator
Takia Walker, Director of Management

The Chairman Jennings announced that all cell phones be turned off or put on vibrate for the meeting.

CALL TO ORDER - BOARD ANNOUNCEMENT: (READ BY KEVIN KENNEDY, LEGAL COUNSEL)

In accordance with the Local Public Meetings Act of 1975 and as amended, advanced notice of the meeting including the agenda, was sent to the Local Newspapers, delivered to the City Clerk’s Office, posted on the Long Branch Housing Authority Web Site, and posted at all Long Branch Housing Authority Offices at least (48 hours prior to the convening of the meeting.

THE CHAIRMAN JENNINGS LED THE SALUTE TO THE FLAG:

Gloria J Wright, Executive Director opened the meeting with Roll Call. Commissioners present and absent are listed above.

Chairman Jennings requested that board start with Resolution 11-03-2018 approving the transaction, honoring Commissioner Yvonne Russell-Mann.
Commissioner Winnick made a motion to approve and accept Resolution 11-03-2018 as presented, seconded by Commissioner Marshall.
Roll Call Vote Taken:

Ayes, Commissioners Johnson, Berrios, Winnick, Marshall and Chairman Jennings.
Opposed, None.
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried.

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 15, 2018
Commissioner Winnick made a motion to approve and accept the minutes of October 15, 2018 as presented, seconded by Commissioner Berrios.
Roll Call Vote Taken:

Ayes, Commissioners Johnson, Berrios, Winnick, Marshall and Chairman Jennings.
Opposed, None.
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried.

EXECUTIVE DIRECTORS REPORT:
Executive Director Wright provided the board with relevant activities and news for the month of October 2018. Executive Director Wright outlined and summarized the Executive Director’s Report provided to the Board.

(Untabled) Resolution 10-07-2018 – Resolution approving the transaction, authorizing amendment of the Conflicts of Interest Policy

Conflicts of Interest Policy Committee (Chairman Jennings, Commissioner Winnick and Commissioner Marshall) meet to review the current policy and recommend modifications to policy to coincide with New Jersey Conflicts of Interest law.

Commissioner Winnick made a motion to approve and accept Resolution 10-07-2018 as presented, seconded by Commissioner Johnson.

Roll Call Vote Taken:

Ayes, Commissioners Johnson, Berrios, Winnick, Marshall and Chairman Jennings.
Opposed, None.
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried.

Resolution 11-01-2018 – Resolution approving the expenditures for the month of October 2018 including Section 8 Expenditures

Commissioner Winnick stated that finance committee has reviewed the List of bills with the Finance Department and that all questions have been satisfied. Commissioner Winnick made a motion to accept and approve Resolution 11-01-2018 the List of Bills for $1,151,437.52, seconded by Commissioner Johnson.

Roll Call Vote Taken:

Ayes, Commissioners Covin, Johnson, Berrios, Winnick, Marshall and Chairman Jennings.

Opposed, None.
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried.

Public Comment was called for on this Resolution and this Resolution only, with no response.

Resolution 11-02-2018 – Resolution approving the transaction, authorizing a lease of space at the Adam Bucky James Community Center for the City of Long Branch, Department of Recreation and Human Services, subject to HUD approval

Commissioner Winnick made a motion to approve and accept Resolution 11-02-2018, seconded by Commissioner Berrios.

Ayes, Commissioners Johnson, Berrios, Winnick, and Marshall.

Opposed, None.
Absent, Commissioner Covin, Vice-Chairman Mejer
Abstain, Chairman Jennings
Motion, Carried.

Public Comment was called for on this Resolution and this Resolution only, with no response.

Resolution 11-04-2018 – Resolution approving the transaction, authorizing the Long Branch Housing Authority Choice Voucher Program Small Area Fair Market Rents (SAFMR’S) 2019

Commissioner Winnick made a motion to approve and accept Resolution 11-04-2018, seconded by Commissioner Berrios.

Ayes, Commissioners Johnson, Berrios, Winnick, Marshall and Chairman Jennings.
Opposed, None.
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried.

Public Comment was called for on this Resolution and this Resolution only, with no response.

Resolution 11-05-2018 – Resolution approving the transaction, authorizing the establishment of Family Self-Sufficiency (FSS) program escrow account with Investors Bank

Commissioner Winnick made a motion to approve and accept Resolution 11-05-2018, seconded by Commissioner Johnson.

Roll Call Vote Taken:
Ayes, Commissioners Johnson, Berrios, Winnick, Marshall and Chairman Jennings.

Opposed, None.
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried.

Public Comment was called for on this Resolution and this Resolution only, with no response.

Resolution 11-06-2018 – Resolution approving the transaction, authorizing a contract for special legal services, authorizing an expenditure of funds in an amount not to exceed $50,000.00

Commissioner Johnson made a motion to approve and accept Resolution 11-06-2018, seconded by Commissioner Marshall.

Roll Call Vote Taken:
Ayes, Commissioners Johnson, Berrios, Marshall and Chairman Jennings.

Opposed, Commissioner Winnick
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried.

Public Comment was called for on this Resolution and this Resolution only, with no response.

Resolution 11-07-2018 Resolution authorizing the purchase, to be paid from non-federal funds, a table sponsorship in the amount of $300.00 and/or purchase tickets ($50.00 per ticket) for the Greater Long Branch Chamber of
Commerce “Taste of Long Branch” to be held at Rooney’s Oceanfront Restaurant on January 28, 2019

Commissioner Winnick motioned the request to the board to purchase the $300.00 table sponsorship and 10 event tickets thereby approve and accept Resolution 11-07-2018, seconded by Commissioner Berrios

Ayes, Commissioners Johnson, Berrios, Winnick, Marshall and Chairman Jennings.

Opposed, None.
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried.

Public Comment was called for on this Resolution and this Resolution only, with no response.

COMMISSIONERS COMMENTS AND CONCERNS:

No comments

PUBLIC PARTICIPATION:

Commissioner Winnick made a motion to open Public Participation, seconded by Commissioner Johnson.

All in Favor, All Ayes
Opposed, None
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried

NO PUBLIC PARTICPATION

Commissioner Winnick made a motion to close Public Participation, seconded by Commissioner Marshall

Roll Call Taken:
All in Favor, All Ayes
Opposed, None
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried

EXECUTIVE SESSION:

At 6:06 PM, Legal Counsel Kevin Kennedy requested a motion to go into/open Executive Session for the purpose of discussing personnel matters, discussion of possible litigation, litigation and contractual matters and other matters allowed.
Commissioner Winnick made a motion to open Executive Session, seconded by Commissioner Berrios

Roll Call Taken:

All in Favor, All Ayes
Opposed, None
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried

At 6:21 PM, Commissioner Winnick made a motion to close Executive Session/open Public Session, seconded by Commissioner Johnson

Roll Call Taken:

All in Favor, All Ayes
Opposed, None
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried

**Back in Public Session at 6:21 PM**

**ADJOURNMENT:**

There being no further matters of discussion for the Board of Commissioners Meeting of November 19, 2018, Chairman Jennings made a motion to adjourn the meeting, seconded by Commissioner Winnick

All in Favor, All Ayes
Opposed, None
Absent, Commissioner Covin, Vice-Chairman Mejer
Motion, Carried

**Meeting Adjourned at 6:25 PM.**